



<b>Certificate # - Sheet #</b>	
<b>Client:</b>	

<b>Technical Certification:</b>	<input type="checkbox"/> <b>Yes (see Attachment / Certificate DRAFT)</b> <input type="checkbox"/> <b>No</b>																																							
	<b>by:</b> _____ (Printed name)																																							
<b>Are following items fulfilled?</b>	<b>OK</b>	<b>Fail</b>	<b>N/A</b>	<b>Remarks / Checked documents</b>																																				
Job Control Sheet provided, all "MANDATORY" checks done, and all corresponding checklists provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(a Job Control Sheet may not be used in all offices)																																				
Product in the scope of laboratory, test engineer and reviewer?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Laboratory <input type="checkbox"/> Tester <input type="checkbox"/> Reviewer																																				
Product in the scope of certification body?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Technical Work Equipment or its accessory <input type="checkbox"/> Ready-to use commodity																																				
Product type printed on certificate DRAFT in all languages correct ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																																					
License fee units on certificate DRAFT in accordance with internal pricelist?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																																					
Product information and Technical information printed on certificate DRAFT correct and sufficient?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																																					
"Remarks" on certificate DRAFT correct and sufficient?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																																					
List of safety relevant components provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	as Constructional Data Form (CDF)? <input type="checkbox"/> as part of Photo Documentation? <input type="checkbox"/> as part of Test Report? <input type="checkbox"/> Follow Up Documentation IPMS/ENOVIA <input type="checkbox"/>																																				
Test requirements applicable and sufficient? (e.g. § 21 Prod.SG)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<table style="width:100%; border:none;"> <tr> <td></td> <td align="center">Yes</td> <td align="center">No</td> <td align="center">N/A</td> </tr> <tr> <td>EMC, provided?</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Noise, provided?</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>LFGB, provided?</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>EMF, provided?</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>WEEE, provided?</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>RoHS, provided?</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>PAH compliant?</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Safety ? (for 'CC' certificates only)</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		Yes	No	N/A	EMC, provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Noise, provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	LFGB, provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	EMF, provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	WEEE, provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	RoHS, provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	PAH compliant?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Safety ? (for 'CC' certificates only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Test requirements up-to-date and valid?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Earliest expiration date (if known):</b>																																				
Test Reports complete?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<table style="width:100%; border:none;"> <tr> <td></td> <td align="center">Yes</td> <td align="center">No</td> <td align="center">N/A</td> </tr> <tr> <td>Equipment list (MTE), attached?</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Other referenced attachments?</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		Yes	No	N/A	Equipment list (MTE), attached?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other referenced attachments?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																								
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Test results plausible? (QMA 6.1-500, 4.1-550)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																																					
External laboratory accredited or assessed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Assessment report, attached? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No" why not? _____																																				
Test Reports signed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																																					
Factories inspected and up to date? (e.g. "FI database" or Transaction "ZHFL" in SAP)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Date of last inspection</b>																																				
Factories for Accessories? (e.g. Remote control with Laser!)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																																					
GS-mark: Instructions for use in German? DENAN: Instructions for use in Japanese? (GS Reference: Prod.SG § 3 and 6)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																																					
Manufacturer's name or authorized representative or Importer and their addresses?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> on the product <input type="checkbox"/> on the packing <input type="checkbox"/> in the user manual / warranty card																																				
Prod.SG checklist provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If "Fail", note the location of the information for the alternative option without ProdSG checklist: <input type="checkbox"/> Info is located in _____																																				
Risk-/Safety-assessment prepared by manufacturer available and sufficient? (context: EC directive for Toys, Machinery, Medical, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																																					



Other Aspects:			
<input type="checkbox"/> Certification is recommended. <input type="checkbox"/> Certification is not recommended. (see "Other Aspects") <input type="checkbox"/> Certification is recommended with reservations (see "Other Aspects")	Date	Signature (of Technical Certifier /Certifier)	

<b>Certification</b>				By: _____ (Printed name)	
Are following items fulfilled?	OK	Fail	N/A	Remarks / Checked documents	
Product in the scope of technical certifier/certifier?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
General agreement signed? (e.g. check by Transaction "ZWKTAB" in SAP)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
OEM / Trademark declaration(s) provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Application documents complete? (German: Vollständigkeit der Antragsunterlagen)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
GS license: "Latest expiration date" acc. to page 1 ? EC-Type Examination Certificates: Expiry date ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Other Aspects:					
<input type="checkbox"/> Certification is carried out. <input type="checkbox"/> Certification is not carried out. (see "Other Aspects") <input type="checkbox"/> Certification is carried out with reservations (see "Other Aspects")	Date	Signature (of Certifier)			